

XMAT - Intermediate Algebra Registration Form

STUDENT INFORMATION			
LEGAL First Name	LEGAL Last Name	UNBC Student # (if applicable)	
Telephone	Cell	Email Address	
Address 1		Address 2	
City/Town		Province	Postal Code
Date of Birth (MM/DD/YY)		Gender Female Male Non-Binary A gender not listed: _____	

COURSE INFORMATION		
Which Module(s) do you intend to take? XMAT 161 (1 credit) XMAT 162 (1 credit) XMAT 163 (1 credit)	Semester September January Year: _____	Upon completion of course requirements, please apply eligible XMAT credit(s) to my UNBC academic record. No Yes (sign below) Signature: _____

COURSE APPROVAL - TO BE COMPLETED BY THE CHAIR OF THE MATHEMATICS DEPT.		
Approval Signature	Approval Name	Date (MM/DD/YY)
Comments		

PAYMENT			
Course Fee(s)	Payment Method	Credit Card (see below)	
XMAT 161 (1 credit) \$ _____	Cash/Debit Cheque Sponsorship (see reverse for instructions)		
XMAT 162 (1 credit) \$ _____	Credit Card Number	Expiry Date (MM/YY)	3 Digit CVD Code
XMAT 163 (1 credit) \$ _____	Name on Card	Signature	
Total Paid \$ _____			

FOR OFFICE USE ONLY: Payment Received	Term: XMAT 161 CRN#	See reverse for instructions 
Sponsorship Confirmed	XMAT 162 CRN #	
CS Approval Signature:	XMAT 163 CRN #	

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Instructions

1. Complete the **PERSONAL INFORMATION SECTION** in full.
2. Email the Academic Success Centre (asc@unbc.ca) to book an appointment with the Academic Success Centre (ASC) to complete your placement assessment and complete your Course Information Section. If you need more information about the course, modules, content, instructor, pre-requisites and/or how XMAT will prepare you for future Math courses, please inquire at your appointment.
3. Upon completion of the placement assessment, the ASC representative will forward a digital copy of your form to the Chair of the Mathematics for Approval. The Chair of the Mathematics department will complete the form and email a copy to your listed email address.
4. Bring your form to the Continuing Studies Registration Office (5-308 – 3rd floor of the Library) for PAYMENT (infull).

Your Registration is now complete. Information about the course, instructor, location, textbook(s), and schedule will be sent to you at the email you provide in the PERSONAL INFORMATION section.

Additional Information

- Incomplete registration forms will not be accepted. All fields are required, unless otherwise indicated.
- If you are a sponsored student, Continuing Studies must confirm your sponsorship before you will be registered.
- In face to face courses or virtual courses, a minimum number of registrations must be received by the posted registration deadline. If sufficient registration is not met by this date, the course may be cancelled.
- You must complete each module with a minimum grade of C- in order to continue to the next module. If the minimum requirement is not met, and you have paid for more than one module upfront, you will be withdrawn from the remaining modules and a refund will be issued in the same form as it was received.

The University of Northern British Columbia gathers and maintains information used for the purposes of admission, registration, and other fundamental activities related to being a member of the UNBC community and attending a public post-secondary institution in the Province of British Columbia. Information provided to the University by students, and any other information placed into the student record, will be protected and used in compliance with the BC Freedom of Information and Protection of Privacy Act (1992).